



FRIENDS OF SPUD WOOD



ALLOTMENT HOLDERS CODE OF PRACTICE

As a Friends of Spud Wood (FoSW) Wood Allotment Holder, you become a member of Friends of Spud Wood CIC (Community Interest Company) which was created to enable the group to work with the Woodland Trust. FoSW was formed to facilitate the management of Spud Wood by its community; the wood allotments group is one of FoSW's activities. We are a voluntary organisation and need the administrative work necessary to the management of the wood allotments to be minimised, therefore all allotment holders must agree to the following Code of Practice:

- I will abide by the terms of the Wood Allotment Contract Friends of Spud Wood CIC have signed with The Woodland Trust, in particular:
 - I will undertake appropriate training prior to starting work on my wood allotment
 - I will follow the current method statement when felling trees
 - I will not work alone at Spud Wood and understand that lone working is prohibited, noting that lone visits to remove wood are permitted
 - I will clear the debris resulting from felling immediately and make brash piles as instructed during training: brash piles must not obstruct access to tree felling areas; they must not exceed 1m in height; they must be interwoven to ensure stability
 - I will ensure the area where I have worked is safe and tidy before leaving
 - I will bring a first aid kit when I am working in Spud Wood
 - I will wear a hard hat whilst felling trees (this is a rule of the Woodland Trust)
- I will ensure my contact and next of kin details are up-to-date
- I will respond promptly to emails concerning the management of my wood allotment
- I will set-up on the wood allotment (WA) calendar (e.g. Teamup) prior to receiving my allocated allotment number
- I will make an event on the WA calendar each time I go to work in my wood allotment
- I will inform the FoSW committee at the earliest opportunity if I am having difficulty in felling all the trees allocated to me
- I will wear/bring my Woodland Trust badge with me (if I have one) when visiting site
- I will pay the annual subscription promptly
- Where trees in my allotment are too large and require felling by chainsaw, I shall endeavour to be present when the FoSW appointed chainsaw operator is felling my trees, and I shall process the wood arisings as soon as possible

By signing this code of conduct I confirm I am happy to be a Member of Friend of Spud Wood CIC and agree to all of the above.

Signature

Print Name.....

Date

Please return one scanned signed copy to Jo Yellen. Preferably by email to Jo.Gradwell@jacobs.com or by post to 12 Oughtrington Lane, Lymm, WA13 0RD and keep one copy for your reference